

**West Colchester Minor Hockey Association
Semi AGM**

Sunday, December 10th, 2023 6pm
West Colchester United Arena

Present: Lisa Porteous, Jaime Blaauwendraat, John Blaauwendraat, Jennifer McKay, Leanne Alexander, Dalce Shipley, Dave Allaby, Lisa Gordon, Joel Ward, Craig Bruvels, Brianna Burris, Jennifer McDonald, Susie Bowers, Danielle MacCully, Leah Roy,
Regrets: Dodie Peters, Alex Peters, Jennifer Porter, Alan Porter, Tanya Bowers, Tom Shreve
Absent:

Call to Order and Welcome:

Minutes from previous AGM meeting circulated via email.

Motion to pass: Susie, Craig, passed

President Report– John Blaauwendraat:

Funding for goalie equipment for u9 is now going to be funding for new boards. We just got a donation from Star Bright for new goalie gear for this team and manager is working on a second set. Goalie gear seems to be sufficient. John now looking into getting funding for boards. Athletica Sport Equipment makes nice boards for \$10000.00. Sport NS will pay up to \$5000.00. The main issue would be storage of the boards – Chad Bower is looking into this. It does take about 10-15 minutes to set up and take them down each time so we may have to book 1.5 hours for each game.

Motion: We contribute the remaining funds required to purchase new boards for novice from Athletica Sport Equipment. John to finish application to sport NS to pay the first \$5000.00.

Motion: Jennifer McKay, Craig, passed

Treasurer – Jaime Blaauwendraat:

- Direct reimbursements for courses continues.
- Paying refs and timekeepers via e-transfers seems to be going well.
- Ticket sales, golf tournament and tryout fees have not all been broken out of registration at this time.
- The balance of West Colchester Cares account does not have enough funds to continue to fund all memberships for the applicable children for next season.
- Sending out bills for rep fees this month to U13A and U18A.

Current balances:

Chequing \$99,242.76

West Colchester Cares \$1,059.08

GIC \$35,000.00

See attached Budget and Actuals for summary

Old Business:

John Blaauwendraat

1. See president's report

New Business:

1. Vacant Positions for next year
 - a. Vice President possibly – we are unsure if Jen Porter wants to stay in this position or would prefer to leave.
 - b. Website Manager
 - c. Coaching Coordinator
2. Proper conduct for parents, players, board members – pride, respect, supportive
3. Board of Directors – Scott Allaby came to meeting and mentioned that this is a rare year that we do not have a board member on both boards. Ross is only here part time and only checks email every three days or so. Need to tell as soon as possible if there is a cancellation. West Colchester is a priority booking. Please let us know if there is anything else you need.
4. Christmas Break is December 22nd to January 1st inclusive.

Officer Reports:

First Vice President/Risk Management: Dodie Peters

First off, this year has been a lot of work with all the changes to bench requirements. Also, I don't think some of these changes are fair to our new coaches. In years past new coaches did not have to take all the requirements at once, at their cost (to be reimbursed) but still out of pocket. From U11 and up, every bench staff has to have the HU Safety. This is a long, online clinic and not all of our coaches are tech savvy. This was a big ask but most of our coaches have completed this clinic.

First aid requirements, again another big ask but one that has been easier to fulfill than I thought it would be. I would like to motion that we hold a first aid clinic in the New year for any coach still needing this. I motion that we pay for this as an association so that bench staff are not out of pocket for this.

I have asked for clarification on what is bench staff as I have run into having managers who have all of their qualifications but their bench is not approved. In order for a bench to be approved there has to be two approved bench staff. At this point all but one roster is approved, which will be approved on Monday. I will send out to the managers tomorrow the bench staff that have not completed their bench requirements.

Travel Permits

It is very important that you get travel permits for any games played outside of league play. If you are playing an exhibition game during your home ice time you ask for an exhibition game permit. If you are playing a game away or on someone else's home ice time you need to ask for a travel permit. This is extremely important to have these permits in place to ensure that insurance is in place.

Budgets

Budgets approved or not should be shared at the start of the season with all parents so that if they have any questions, they can have input into the year planned etc.

Second Vice President: Jennifer Porter

Equipment Manager: Jennifer Porter/Brianna Burris – considering opening an e-store for the Cobra wear. It is \$150 per year to have an e-store.

Motion to start an e-store for the cobras: Jaime B, Craig, passed

Coach Coordinator: Tom Shreve

- U7 – Nick Beaton
- U9 – Dave Putnam
- U11 – Chad Bower
- U13 – Justin Jullian
- U13a – Tom Shreve
- U15 – Greg Roy
- U18 – Bob Slack
- U18a – Al Macmillan

Safety Coordinator: Tanya Bowers

Team safety reps are as follows:

- U7 - Nicole Putnam
- U9 - Meagan Doucet, Nicole Putnam, Chelsie Johnson
- U11 - Michelle a smith, Terri Lynn Kinsman
- U13A - Meghan Colpitts
- U13C - Amanda Leamont, Dave Slack
- U15 - Leah Roy
- U18A - Tanya Bowers
- U18C – Alex Peters

We have had two incidents in U18 A requiring ER visits and one from U13C. They have been forwarded to HNS. Nothing further has been reported to me.

Registrar: Lisa Porteous

We have about 132 registered this season.

- U7 – 26 players
- U9 – 27 players
- U11 – 19 players
- U13 – 17 players
- U13a – 17 players
- U15 – 12 players
- U18 – 13 + 5AP players
- U18a – 17 players

Fundraising Coordinator: Leah Roy/Dalce Shipley

Hoping when this is read the parade will have been a safe success and we look forward to doing it next year. We spent \$55 of association funds to put in two floats and purchased 500 mini candy canes to give out.

Tickets- get them to Dalce & I when you can. MUST be passed in by Tuesday December 19th as we are doing the Live Facebook draw on the 20th. We are both very busy and will not have time to meet people at their convenience for drop offs. Sorry! There is a box in the skate sharpening room with permission from rink staff tickets can go in there for us to get & all managers should be collecting them too 😊 Managers as long as there's no money with tickets you can drop off in

the box too. If anyone has tickets signed out, they must arrange to meet Dalce & I as we don't want money out in the box. Extra tickets are available, not many left! Next season we would like to see all players sell tickets to make it more functional for distribution as everyone ended up selling them this season anyway but it made for a chaotic delivery:(

Tournament is FULL 🙄

Division reps to get one/two people for each team for the tournament committee. We will have a meeting Jan 2024 at the rink to go over volunteer duties 😊 We will give notice when a date is picked.

Remember to apply for a travel permit for the tournament, home rink or not it's an activity outside regular season & permits are mandatory!

We raised \$400 from cleaning up at the air show!

We need to discuss for next year if the players families that receive funding, are doing tickets or not? It would be easiest if everyone sold tickets.

Website Coordinator: Jennifer McDonald

Website is updated as required. Notices sent out when necessary.

*this will be Jennifer's last season as Website Coordinator so it would be good to put someone in place to learn from her before she leaves.

Ice Scheduler: Craig Bruvels

Schedule seems to be running fairly smoothly. Team managers, please make sure you give me plenty of notice (2-3 weeks) if you are not going to be using one of your scheduled times. This saves us from being charged for ice we are not using and gives the rink the opportunity to rent out the ice to someone else who can use it.

Referee in Chief: Michael Jollimore – no report

Development Chair: Alex Peters

We have had (6) development sessions since the last board meeting. (5) of the sessions were for individual teams and (1) session was devoted to goalies. The team ice times consisted of backwards skating for the majority of the time. We also worked on balance, agility, crossovers, edge work and puck handling while skating backwards. During the goalie session, we worked on proper stretching technique, movement/edgework, stick steers and basic save selection. We are telling the goalies to hold their edges (stand up) more instead of automatically dropping into a butterfly when a shot is taken. Also, we want them to recover to their feet as soon as they can instead of staying in a butterfly for long periods of time.

Session attendance as follows:

Nov 6/23 - U13C - 13 players, 1 goalie, 3 coaches + Alex and Michael

Nov 13/23 - U13A - 14 players, 2 goalies, 2 coaches + Alex and Michael

Nov 20/23 - U15C - 8 players, 1 goalie, 1 coach + Alex and Michael

Nov 27/23 - U18C - 3 players, 1 goalie + Alex and Michael

Dec 4/23 - Goalies - 5 in total - 1 @ U9 - Int, 1 @ U11C, 1 @ U13A, 1 @ U15C, 1 @ U18C + Alex and Michael

Dec 4 /23 - U18A - 11 players, 2 goalies, 2 coaches + Alex and Michael ** We used U18A regular practice ice for this development session. **

I think these sessions have been well received and the kids are working hard at improving their skills. I am trying to gently push them out of their comfort zone to show them what they can achieve when they do different things. There has been a bit of grumbling from some goalies

regarding the amount of skating they do in the team sessions. They do realize it's good for them once I remind them that a goalie should be able to do any skating drill a player can as well as their goalie specific movement. Thanks to the players and coaches for attending these sessions, hopefully they are helpful.

Just a reminder that if any coaches need some on ice help with practices, they can contact me and I will gladly help. Also, if any coaches would like help with their goalies, we can arrange to have Michael work with them. So far this year Michael has been out with goalies from U13C, U15C, U18C and U18A.

I contacted Michael Jollimore (RIC) to see if he would like to set up some off ice training, particularly for his newer refs. He said he currently watches games and gives the refs feedback on what they did well and on what they can improve on. As long as he continues to do that, off ice sessions are not needed at this time.

Awards Committee Chair: Tom Shreve – will notify coaches in the new year of the awards which need to be selected for each team.

Divisions:

U7 – Pam Patterson and Joel Ward

- Coach: Nick Beaton
- Manager: Danielle McCully
- Safety Rep: Nicole Putnam

I was speaking with Danielle, Pam and Nick for the year end party for the U7 group. We are looking to use the last hour ice session as part of a fun skate/skills session. We would buy party pizzas and juice/pop for afterwards. Thank you to Patterson's for donating Pizza and pop for the end of year party.

U9 – Chelsie Johnson

- Coach: Dave Putnam
- Manager: Shelley Vandenburg
- Safety Rep: Megan Doucette

U9 Cobras 2022-2023		
Budget		
Income		
50/50 Home games	900	15 games @ 60
Parent		
Contributions	280	28 kids * 10
Fundraising Bottle		
Drive	2050	
Total Income	3230	
Budget Expenses		
Tournament		
Phil Sears	700	
WC Cares	650	

Birthplace of Hockey	700
Christmas party	350
Year-end party	350
Awards/player gifts	480
Total Expenses	3230

U11– Susie Bower

- Coach: Chad Bower
- Manager: Bruce MacEachern
- Safety Rep: Michelle Smith, Terri-Lynn Kinsman
- Treasurer: Cameron MacEachern

The U11C Cobras hockey team has exhibited commendable performance and steady progress throughout the season, showcasing the determination and skills of its young athletes. Under the expert guidance of Coach Bower, the team has flourished both individually and collectively, creating a promising outlook for the future.

The camaraderie among the U11C Cobras is palpable, both on and off the ice. Coach Bower's emphasis on fostering a positive team environment has resulted in strong bonds among players. The athletes exhibit sportsmanship and support for one another, creating a cohesive unit that works together towards shared goals. This positive team culture is a testament to both the players' attitudes and the coaching philosophy.

As the U11C Cobras continue their journey, there is optimism surrounding the team's potential for further growth and success. The combination of individual skill development, team unity, and effective coaching positions the Cobras as a force to be reckoned with in upcoming competitions. The coaching staff, players, and supportive parents are excited about the continued progress of the U11C Cobras hockey team.

**WCMHA U11C Cobras
2023-2024 Season**

Revenue

<i>Weekly 50/50 team fundraiser</i>	\$ 1,000
<i>Sweater Sponsorship</i>	\$ 1,400
<i>Parent Contributions</i>	\$ 1,000
<i>Total Revenue</i>	<u>\$ 3,400</u>

Expenses

Tournament	\$ 850	} From Sweater Sponsorship/ Parent Contributions
Exhibition Games (Home & Away)	\$ 750	
Development (Goalie & Player)	\$ 500	
Name/Sponsor bars	\$ 250	
Year end party (food/trophys)	\$ 500	} From 50/50
Team Clothes (Year end gifts for players/coaches)	\$ 500	
<i>Total Expenses</i>	<u>\$ 3,350</u>	

U13 – Lisa Gordon

- **U13c:** Coach: Justin Julien
 - Manager: Brianna Burris
 - Safety Rep: Amanda Leamont
 - Treasurer: Crystal Slack

Summary the head coach and manager: Our team is coming together very well so far this season. It started off with a few losses, but we have 5 wins in a row now, and placed second in a tournament in Cape Breton as of yesterday! We are currently second place in regular league standings.

The kids all want to take turns reciting the 5 rules before every game, and they are really gelling as a team unit. They are beginning to see the importance of team play vs individual play in order to win games, and everyone has had a very positive attitude for the most part each game.

The team voted Captain and Assistant Captains very well. We have a lot of leaders on this team, and the ones chosen are doing a great job representing our team and how we play. Before every game, we have our captain and assistant captains go to the other bench to wish the other coaches a good game, and they take pride in that.

I'm very impressed and proud of each one of the kids, everyone has things to work on, but they are all giving their best in my opinion, and are very open to instruction. I feel very proud of their growth, and I'm fortunate to coach such an awesome team!

One parent issue was brought to the attention of Dodie & John after 24-hour rule.

Kids & parents have been working together to create a float and are eager to have in the Debert Christmas Parade this coming Sunday at 10:30am.

Safety Rep: As of December 5th, Keaton was cleared to return to the ice. His doctor's note was sent to Dodie. I have kept my own records of injuries that have occurred on the ice with

individual players even if they are just minor. I've updated the safety rep folder to have rink addresses and injury report sheets. The rules in place for the dressing room are going well & being respected.

Budget to date: Signed up for e transfer- making it easier to accept money from parents and easier to keep track of funds (safer than holding on to money until we have the time to deposit it). Set up budget sheets with formulas on excel to eliminate the chance of human error and for efficiency. Bought Christmas gifts for the team. Paid for Birthplace of Hockey tournament and Cape Breton Tournament registration fee. Team building: Brianna was able to secure World Jr tickets through a contact of hers that offered the team a discount. Parents paid for extra tickets. 50/50 paid for 14 of the 17 players' tickets. The remaining 3 players already had tickets for this game.

BUDGET SHEET - Basic				
West Colchester U13C COBRAS				
Period Covering:		START BALANCE:		\$ -
REVENUE CATEGORY	Estimated	Actual	Description / Justification	
1	Parental Contributions	150.00	452.40	Opted out of fundraisers/ donations
2	Fundraising	1000.00	\$1,410.20	Candle Fundraiser
3	Fundraising	850.00		TBD Fundraiser
4	50/50	800.00	546.00	For the season
TOTAL REVENUE:		2800.00	2630.60	
EXPENSES CATEGORY	Estimated	Actual	Description / Justification	
1	Fundraising	750.00	0.00	Friendship tournament- Home
2	Fundraising	950.00	0.00	Birthplace of hockey tournament- Windsor
3	Parental Contributions	0.00	701.50	Cheticamp Tournament
4	Fundraising	450	0	Exhibition games ice time 4 hrs
5	50/50	\$ 75.00		Snacks for tournament (from 50/50)
6	Parental Contributions	200	\$ 154.61	Player gifts (parental contribution- 50/50)
7	50/50	300	0	Christmas party/end of year party (50/50)
8	50/50	75.00	44.00	Miscellaneous (50/50) *See note below
		0.00	0.00	
TOTAL EXPENSES:		2800.00	900.11	
END BALANCE:		1730.49		

- **U13a:** Coach: Tom Shreve

- Manager: Lindsay Verboom
- Treasurer: Michelle Harbers
- Safety Rep: Megan Colpitts

J. Higgins & Sons U13A participated in the Bobby Joe Ryan Memorial Tournament in Sydney Cape Breton in November. We had a great tournament. Lost in the semis. All teams were very close.

We are starting to see progress as a team and the kids are doing better and working well together.

INCOME	BUDGET	ACTUAL
Team Sponsor	\$1,700	\$2,437.50
Player Sponsor	\$5,000	\$9,000
50/50 Home Games	\$600	\$62.25
Yeti Cooler Fundraiser	\$1,900	\$830
Parent Contribution	\$2,300	\$2,960
TOTAL INCOME	\$11,500	\$15,289.75
ESTIMATED EXPENSES		
Bobby Joe Ryan Tournament	\$1,100	\$1,100
Frankie Castonguay Tournament	\$1,200	\$825
Tournament 3	\$1,200	-
Team Socks	\$700	\$345
Name/Sponsor/Banner Costs	\$550	\$625.55
League Fees	\$175	-
Extra ½ hour Home Games	\$1,500	-
Extra Cost for Officials	\$300	-
Extra 1 hour Practice weekly	\$3,500	-
Bank Fees	-	\$20.68
Other		
Gifts	\$500	-
Team Party	\$500	\$347.11
Miscellaneous	-	\$60.00
TOTAL EXPENSES	\$11,225	\$3,323.34
NET		\$11,966.41

U15 – Amanda Eisses

- Coach: Greg Roy
- Manager: Darcy Dobson
- Safety Rep: Leah Roy

Though small, our U15C is off to a great start this season. We have a great coaching staff that is has really been excellent at getting ahead of any issues on and off the ice. We're looking forward to our first away tournament in January and the remainder of the regular season.

GB Gas and Energy U15C Cobras 23-24

Revenue	Estimated	Actual
Sponsorship (GB Gas and Energy)	\$1,200.00	
Gift Card Fundraiser	\$1,200.00	
Name Bar Sponsors	\$1,200.00	
50/50 Intake	\$510.00	
Total	\$4,110.00	
Expenses		
Tournament Fees - The Joe	\$1,300.00	
Tournament Fees - Shediac u15 rep	\$900.00	
Tournament Fees - Friendship	\$750.00	
Bank Fees	\$75.00	
Year end	\$750.00	
Tickets, supplies, receipt books etc.	\$75.00	
Name Bars	\$260.00	
Total	\$4,110.00	

U18 – Empty position as player just stopped playing hockey – Leanne Alexander staying on until a new person volunteer

- **U18c:** Coach: Bob Slack
 - Manager: Dalce Shipley
 - **Safety Rep: unfilled – needs filled asap – rep and manager to find someone – Alex Peters**

This season started off with 14 players 12 skaters and 2 goalies. Due to unfortunate circumstances, we now have 9 skates and 2 goalies. The team is small but are a great group of kids. We have a tournament in January down Bridgetown and our home tournament in February. Our kids are playing hard and our coaches are greatly appreciated. We would like to thank Alex peters for stepping in to help coach. Bob, Alex, Mike, Danny and Dave are working closely with the team on passing, skating and having fun! We have a small team with big hearts.

WCMHA U18C BUDGET

<u>ESTIMATED INCOME</u>	INCOME	EXPENSES
Weekly 50/50 \$30 @20 weeks	\$ 600.00	
Team Sponsor	\$ 1,400.00	
Parent Contributions	\$ 1,400.00	
Team Fundraiser	\$ 500.00	
Total Income	\$ 3,900.00	
<u>ESTIMATED EXPENSES</u>		
West Colchester Cares Friendship		\$750.00
Shediac Tournament		\$950.00

Tournament Local	\$1,000.00
50/50 Tickets	\$10.00
Ice and Officials for additional Games	\$
Game Sheet Labels	\$20.00
Sponsor bars (GB GAS and Energy) 28 @ \$15.00	\$420.00
<u>OTHER</u>	
Gifts Year End	\$400.00
Team Party	\$350.00
	\$3,900.00

U18a Coach: Al Macmillan

- Manager: Leah Roy
- Treasurer: Tanya Bowers
- Safety Rep: Tanya Bowers

Season is going well, great group of athletes & families! Everyone is getting along wonderfully on & off the ice & that plays a huge part in our successes. We won the Cumberland tournament & unfortunately had our first loss of the season in the semifinals in Moncton tournament.

The season is super short with only 13 regular season games & we are expected to make up the extra games with exhibition games. Working on securing our last couple.

Had a team choose high school games over our league games twice & that hasn't been fun dealing with especially since we had to give barely any notice to refs & pay for ice still as I couldn't find a team to come.

Planning a little Christmas celebration after last practice before the holidays & hoping to get a practice or game in after Christmas to prepare for tournament in Sackville NS tournament Jan 5-7!

West Colchester Cobras u18a Budget 2023-2024					
				Estimated	Actual
REVENUE					
Gift Card Fundraiser				\$1,500.00	
Wreath Fundraiser				\$1,000.00	
Weekly 50/50				\$897.50	
Parent Portion (start up) \$100 x 17 players				\$1,700.00	
Sponsorship \$500 x 17 players				\$8,500.00	
				\$13,597.50	
EXPENSES					
Socks \$23 x 2 pairs each x 15				\$690.00	
Name & Sponsor Bars (17x2=34 x \$10 each)				\$340.00	
Sponsor Banner				\$230.00	
Tour(CCMH\$850,MMH\$1100,SMH\$1250)+Playdowns				\$3,500.00	
Rep Fees				\$6,000.00	
Exhibition games (Refs, Lines, Ice, Time)x5				\$1,512.50	
Extra practices (\$175/hr) x 4				\$525.00	
Misc (team food, tickets,bank fees,labels,year end)				\$800.00	
				\$13,597.50	

Next AGM meeting date: April 28th, 2024, time and location TBA

Next Board meeting: Jan 21st 6pm at rink

Adjournment: 655pm

John Blaauwendraat

John Blaauwendraat