

**West Colchester Minor Hockey Association
Annual General Meeting**

AGENDA

Sunday, April 25th, 2021 7pm

Virtual due to COVID-19 pandemic restrictions

Present: Alan Porter, Jennifer Porter, Jennifer Rodgers, Jennifer McKay, Jamie Blaauwendraat, Taunya Pynn-Crowe, Jennifer McDonald, Dalce Shipley, Ed Bowers, Dodie Peters, Alex Peters, Leanne Alexander, Heidi Landry, Lisa Porteous, Craig Bruvels, Leah Roy

Regrets:

Absent: Matt Murray, Tanya Bowers

Call to Order: 7:04pm

Minutes from previous meeting circulated via email

Call to Order and Welcome

Allan Porter

Introduction of all present and positions.

Minutes from 2021 Semi Annual General Meeting circulated via email.

(available on the website www.goalline.cobras.ca) *Motion: Dodie, Jennifer McK, all in favor*

President Report– Allan Porter: We have had a season like no other with COVID-19 and the start of the season was a challenge for all of us but once we got going, everyone adjusted and did what we needed to do and we got on the ice. We could not have done it without our safety reps: thank you especially to Tanya Bowers and her team of safety reps for each team.

We were quite lucky in NS to get a hockey season in and a playoff for all of our divisions.

Everyone cooperated quite well and thank you to everyone.

Hockey NS had zoom meetings 1-2 times a month to keep us updated. Tanya and Allan attended those and they will be continuing these meetings going forward. The AGM will also be a zoom meeting.

We have had zoom meetings and good communications with other leagues in our areas. C playdowns were discussed and proceeded well. Truro had new set up for tryouts last year so we are discussing options on how to make this work for all associations so we are waiting on Truro. Hopefully we will have a midget A team next year in Debert. Next meeting is soon to discuss these issues and next season.

This year we got through the whole season with NO SUSPENSIONS!! We obviously had a great group of kids this year so congratulations all.

Kruger Big Assist win was great this year as well, thank you to Dalce and Leah for their work on that and we look forward to seeing how this will help our association.

Last but not least, thank you to our board for working well together. We may not always agree but we come to a decision and support it, Thank you very much.

Treasurer – Jaime Blaauwendraat: Full cash flow from September 1, 2020 attached. Opening balance of \$30,883.03 at the beginning of the season. Balance as of April 24, 2021 is \$34,631.94 with outstanding cheques in the amount of \$875.09 (details on statement attached). Net profit to date for this season is \$3,748.91. Anticipated net profit for the 2020/2021 season is \$2,873.82. We had a few carryover expenses from last year for courses, funds due to the rink and registration dues so these line items will be less next season (approximately \$5,000).
West Colchester Cares – Current balance of \$ 9,715.87.

Old Business:

Allan Porter

1. COVID19 Plan for WCMHA: We will need safety reps for sure next year. We are planning on Tanya staying on as safety rep as she hasn't told us she won't!

New Business:

Allan Porter

1. Board Positions for 2021/2022 season
 - a. **President: Alan Porter**
 - b. **Secretary: Jennifer McKay**
 - c. **Treasurer: Jamie Blaauwendraat**
 - d. **Past President/Coach Coordinator: Alex Peters**
 - e. **First Vice President/Risk Management: Dodie Peters**
 - f. **Second Vice President/Equipment Manager: Jennifer Porter**
 - g. **Safety Coordinator: Tanya Bowers**
 - h. **Registrar: Lisa Porteous**
 - i. **Fundraising Coordinator: Leah Roy/Dalce Shipley**
 - j. **Website Coordinator/Ice Scheduler: Jennifer McDonald**
 - k. **Referee in Chief: Michael Jollimore offering, Matt Murray current**
 - l. **Development Chair: Alex Peters**
 - m. **Female Coordinator: Lisa Porteous**
 - n. **Division Reps:**
 - i. U7
 - ii. U9
 - iii. U11
 - iv. U13
 - v. U15
 - vi. U18

Motion: *Executive positions (highlighted in yellow) were not challenged and will remain as is.*

Motion: Heidi, Leah, all in favor

Motion: *Update bylaws over the summer*

Motion: Taunya, Jamie, all in favor

Action: *Jennifer McDonald and Jennifer McKay to review and bring to the next meeting*

2. Registration:
 - a. Fees for 2021/2022
 - b. Players registering who no longer live or do not live in our zone, when they move in to our zone late.

Motion: After registration is closed, players outside of our area that move to our area will be considered by the executive to be admitted on the team. Local late registering players will most likely not be admitted. Normally it is 15 and 2 (17 and 2 for u18) so we would cap our teams at that number. We will decide on an individual case basis considering our numbers and situation at the time.

We are not guaranteeing spots on teams for players registering after registration is closed as the team size and composition may have been determined. If you are unable to attend registration sessions, contact the registrar before registration night.

No vote required.

Action item: Jennifer McDonald to put it in the policies.

Officer Reports:

Safety Coordinator – Tanya Bowers: For Safety... I think we can say that although it was a year of learning COVID-19 safety protocols, I feel it was a very successful year. Team safety reps were awesome and took their responsibilities very seriously. Every team safety rep had their own ways to keep track of team players and spectators. We realized early that there was a need for each team safety rep have someone as a backup and the importance of communicating with parents and the rink staff often so rules were followed and understood by everyone. HNS has announced that the 2021/2022 hockey season will require safety reps, unsure how this will look but as soon as I find out I will share with the association. Thanks to everyone for their patience and support.

Tanya

Special thanks to safety Reps for each team this year:

- U7: Shelley Vandenburg and Jennifer Rodgers
- U9: Heidi Landry
- U11: Alicia MacDonald
- U13a: Heidi Landry
- U13c: Amanda Eisses
- U15: Dalce Shipley
- U18: Ed Bowers

Risk Management – Dodie Peters: A much better year getting all the benches approved. Most of our coaches are now good for the next two to three years in regards to their CRC/VSC's. We only had a few coaching clinics attended this year. I see next year there will likely be more as coaches at the U7 are moving up with their players.

Injury Reports and Hockey Canada Insurance.

Each team should have a copy of the Injury Report in their first aid kits. It is not easy to find so I will attach it here and maybe Jennifer McDonald can get it on to our web site. This report should be filled out **completely** as soon as possible, whenever there is an injury to a player, coach or any one on the approved roster. We have only 90 days to file this report if the injured party wishes to file a claim. Hockey Canada insurance is an absolute last resort. All other provincial and private insurances must be utilized first. I have read through the documents

regarding Hockey Canada Insurance and they cover a lot more than I thought they would but there is a lot of red tape to wade through.

Medical Histories

Action Item: Managers please ensure these are shredded or returned to the player if requested.

Registrar – Lisa Porteous:

Our numbers were:

IP	U7	24
Novice	U9	26
Atom	U11	16
Peewee	U13	16
Peewee A	U13	17
Bantam	U15	18
Midget	U18	17
Totals		134

which is great considering we did not know what kind of a season we were going to have when we started.

It was our first year using the online registration system and it went well for the most part. Extending the registration fee payment due deadline until November 15th worked well and it would be great if we could do it again next season.

Next season we will be adding the “WCMHA photo and video waiver” to our registration.

Coach Coordinator – Allan Porter: We had about 25 coaches on our rosters this year. Ten of those were on two or more teams. Our only first-time head coach this year was Jay Landry. Thanks to Jay for taking on the U9 team.

We had about 12 coaches take courses this year to maintain bench eligibility. Most of these were online. Big thanks to all coaches for volunteering during this COVID-19 season!

Equipment Manager – Jennifer Porter: We had a very good year with the trying conditions that COVID-19 placed on our equipment management. I would like to thank coaches and managers for all their efforts to keep the kids playing hockey. I haven't set up a collection date with the rink staff but I will be collecting in the jerseys etc. from the teams now at my home, 285 Fort Belcher Rd., and then I will take to out to the rink, fewer people all in the same place at the same time.

Looking forward to next season, we need to consider finding sponsors for a new set of light and dark jerseys for a U18A team in WCMHA. We have not had one for a couple of years so the need has not been there but it is our association that would host this team with SCMHA. It would be good to have the new jerseys with the new logo if we do have enough players wanting and able to play U18A.

The AtoMc jerseys have been ordered. They will be yellow next year. The Timbit jerseys are ordered later in the summer.

I would like to ease out of the equipment manager's job and would consider doing it next year in a co-coordinator capacity with whoever would like to. Then in the next season, I would step down. We may find that this job suits a 2-person team approach.

Sincerely, Jennifer Porter

Fundraising Chair/Tournament Committee – Leah Roy/Dalce Shipley:

- Kruger Competition Award: We won \$10000 from the Kruger Foundation thanks to a video submitted by Leah and Dalce. We need to decide how to distribute the \$10000 which must go towards registration. Do we divide among all registered for next season? We have to have a vote on this. The Daily News is going to talk to Dalce and Leah about the win.

Motion: Divide the \$10000 among each of our players with those who are registered by October 31st, 2022. This will include all players, including those for the first year ever or more than three in the family discount. Dalce, Leah and Lisa to get together and write up a policy on how this will be distributed.

Motion: Dalce, Ed all in favor

- WCMHA Cash Draw: This took place before Christmas Break 2020 and was very successful. We are proposing the same happen next season before Christmas Break 2021 with the same prizes. 1st place \$1800, 2nd place \$1200 and 3rd place \$900 or \$800. (or we can make it \$2000, \$1500 and \$1000 and pay 2% of prize to Lottery Corp. We charged \$105 per player or \$255 for 3+ players.

Action item: we will print more tickets next year. We will be asking the rink if they want to come on board with selling tickets, whatever they sell from canteen, the rink will get \$1 per ticket. Prizes will remain the same.

- WCMHA Golf Tournament: Should we try for a golf tourney?

Action item: we will wait to see what COVID brings. It costs us \$78 to set it up (that's what we spent last year) so we will continue to plan and see what happens in the fall.

- WCMHA awards: The trophies this year were presented at the end of the hockey season due to not having the friendship tournament. The Josh Fletcher Award went to Ty Shreve of u13 and the Trevor Ferguson Goalie Award went to Marion Porter of the u18. The Trophy for the goalie got a new base which will be used for 10 years.
- Home Hardware and West Colchester Cares Memorial Friendship Tournament: Unfortunately, the 2021 tournament did not happen due to COVID-19 restrictions but we have a couple of ideas for 2022. We have discussed changing the friendship tournament name to something in remembrance of our hockey families that were taken from us in April 2020. Leah and Dalce were thinking of getting a trophy in memory of Jaime, Greg, Lisa and Heather. This trophy will be presented to a board member, coach or parent that goes above and beyond in the hockey season. We will accept nominations for it. Jaime, Greg, Lisa and Heather were big supporters of the kids and all that came with being part of the Cobra family. We have a quote for the trophy and think that with the fundraising money we have made that we could use that to get the trophy. That way the friendship tournament name would not be so long and or change and Dalce thinks it would be more personal and meaningful.

Motion: Create an award in memory of Lisa, Heather, Jaime and Greg to recognize an exceptional volunteer involved in the WCMHA.

Motion: Jennifer McKay, Heidi all in favor

Action: Dalce and Leah to get a trophy for this award

Motion: Rename the tournament “West Colchester Cares Memorial Friendship Tournament, sponsored by sponsor”.

Motion: Leah, Craig all in favor

Website Coordinator – Jennifer McDonald:

- All managers were set-up with access to the website. I believe this went well for everyone, I haven't heard of any complaints or issues. We did have one instance where a new manager added a player to the roster without Lisa knowing about it. We correcting this by editing the website permissions (it's a learning process for us all!).
- Practice schedules were uploaded on the website at the beginning of the season with game schedules added by each manager.
- A COVID-19 tab was added to the website, as the primary location for COVID-related information. I think this went well (I haven't heard otherwise).
- Some of the information on the website needs to be updated. I was hoping to get to some of that over the winter but that didn't happen. I will make it a goal for the upcoming season. I will be looking for input from everyone. If anyone sees anything that is out of date, please let me know.
- I'd also like to update the images, use our new logo, for example.
- Dodie and I will be working together to get some info out there for referees prior to next season.
- The website is an easy way to send communications to specific groups, e.g., Team Managers. Something to keep in mind moving forward.
- I'd like to have a discussion and get input on a few things for next year:
 - What do we want to use the website for vs. the Facebook page?
 - Do we have any policies or guidelines for social media or website postings?
 - A process for getting information on the website/Facebook, who does it go through, who approves, etc.
 - Who will be looking after the Facebook page next season?

Ice Scheduler – Taunya Pynn-Crowe: We were happy to have been able to provide every team with their full amount of ice for the whole season, from IP to U18 C. We had intended to also provide development ice, but due to the hockey contacts outside of WCMHA for Alex Peters, development coordinator, he felt it was safer if he did not also meet with our multiple teams. Despite having had a brief interruption in games in January, we were able to get in our full season of hockey, which ended in mid-March.

Referee in Chief – Matt Murray: It was a bit of a tough year not enough guys to cover games a lot of the time as well as one or two officials repeatedly not showing up for games they were

assigned to. The rest of the officials did great for the year I saw some good improvement. I talked with Michael Jollimore and I believe for next year he will be taking over the Referee in chief position.

Development Chair – Alex Peters: Getting geared up and ready for next season with the hope that development sessions will be able to take place next year. The development sessions we were able to have early this year went well but until they were cut short in December 2020 due to COVID-19 restrictions.

Female Coordinator – Lisa Porteous: Fundy Highland teams season went until the end of March with playdowns held in April with two Fundy Highland teams winning the championship in their divisions. The league had a few shut downs and pauses but managed to still play hockey in a difficult time.

Division Reports:

- **U7** – Jennifer Rodgers (Manager: Jaime Blaauwendraat Head Coach: Chad Bower): We had a great group of new and returning players this year which resulted in a fun year despite COVID-19 restrictions and changes. Thanks to all who made this season happen!

2020/2021 U7 Final Budget Report

Finances collected:		Expenses:	
Parent Contributions (\$15 each)	\$360.00	Year End Trophies	\$360.00
Overall Total:	\$0.00		

- **U9** - Heidi Landry (Manager: Head Coach: Jay Landry): We had a great season this year in spite of all the hurdles that COVID-19 threw at us. The kids developed amazingly over the season and they all progressed a great deal in everything from skating to puck handling and, most importantly, working together as a team. The coaches all did a great job and I would like to say a huge thank you to every one of them. Without them the season wouldn't be able to happen at all. Also, a huge thank you to our manager Joanna who did a wonderful job.

Balance Sheet		
Incoming		
Sponsor Bars	\$	2,500.00
Home Hardware Sponsor Bar	\$	100.00
Name Bars	\$	48.00
Masks	\$	128.00
Clothing Order	\$	826.00
Money for Owen L's bag	\$	49.67
Total Income	\$	3,651.67
Expenses		
Name Bar (first order)	\$	32.00
Sponsor Bar (first order)	\$	190.53 incl tax
Clothing Order	\$	826.00
Mask Order	\$	128.00
e-transfer fee	\$	1.00
electronic transaction fee	\$	5.00
Name and sponsor bars (2nd order)	\$	37.95
Christmas Treat Bags	\$	112.63
Sobeys - snacks for between games	\$	46.76
Duffle Bags	\$	1,788.25
Pictures from shutterfly	\$	16.49
pictures from walmart	\$	10.30
Burger King Gift Cards	\$	260.00
Dollarama candy and envelopes for pictures and gift cards	\$	8.91
Walmart - end of year gifts	\$	188.14
Total Expenses	\$	3,651.96
Balance	\$	(0.29)

- U11** – Leah Roy (Manager: Jennifer Rodgers and Jennifer McKay, Head Coach: Tom Shreve): U11 team was an amazing team this year! They played well on the ice but also got along well off the ice despite the restrictions placed on hockey due to a global pandemic. We saw kids shine in new positions and grow in maturity level when handling the ups and downs competition brings. This resulted in the team finishing a close second to an undefeated Tatamagouche team in the final of our division playdowns. The u11 Cobras were up 2-0 after 1 period, tied 2-2 after the second and unfortunately, lost 6-3 in the end to a very talented tata team. We were the only team to tie this team during regular season play. To say we are proud of this group of hockey players and coaches is an understatement. They represented the Cobras well on and off the ice.

2020/2021 U11 Final Budget Report

Finances collected:		Expenses:	
Parent Contributions (\$25 each)	\$325.00	Masks and Dog Tags	\$414.00
GB Gas Sponsor	\$170.00	Ice Rental	\$170.00
Manager/Coach Contributions	\$89.00		
Overall Total:	\$0.00		

- **U13** – Jennifer McKay

- **U13a** (Managers Jessica Reid and Jennifer White, Head Coach: Al Macmillan):

The U13A cobras finished their regular season year in third place. They continued to fight hard during round robin and then they were beat out in the semi-finals.

The team did a quick second cheese sale to end of the fundraising year.

I think I can say on behalf of the five coaches, that they had a great group of hard working and dedicated kids.

Although this year brought its challenges: less spectators and no tournaments; parents and players made the best of it and we were all glad to be on the ice!

	In	Out		
1st Cheese	8193	6356.74	Total In	Total Out
2nd cheese	2593	2280.9	14487	14486.82
sponsors	3700			
socks		300		
duffle bags		508.3	Balance	
Coach gift		\$138.00		
Banner		68.56	0.18	
Name bars		175.84		
Water Bottles		179.48		
Rep fees		4309		
Extra Ice		170		
interest	1			

- **U13c** (Manager: Christine Cooke, Head Coaches: Tom Shreve and Lauchie MacEachern): Our 13c team was a strong team this year! After a hard-fought regular season, they ending up in a 3-way tie for 2nd place heading in to playoffs. A goal for: goal against ratio placed them in 4th position verses the league’s top undefeated team, Tatamagouche. In the semi-final, our Cobras went goal for goal against a very talented goal tending team and scored more goals on Tata than any team had done this season. Unfortunately, Tata scored more than Debert and went on to win the banner against Brookfield who were also using the talented Tata goalies in their net. It was an interesting sharing of goaltending duties which saw two Tata goalies play for Brookfield as well and switch nets half way through the final game. Overall, a great season. Thank you to all involved in making it happen, especially the coaches, manager and safety rep.

2020/2021 U13c Final Budget Report

Finances collected:		Expenses:	
GB Gas Sponsor of year end gifts	\$255.00	Water bottles, pucks	\$255.00
Parent Contributions	\$40.00	Captains letters for jerseys	\$40.00
Overall Total:	\$0.00		

- **U15** – Leanne Alexander (Manager: Jolene MacEachern, Head Coaches: Lauchie MacEachern and Mike MacDonald): This was one of Coach Lauchie’s best years he has ever coached! Kids were great! They worked really hard and were shocked when we made it to the semifinals!! There was a little drama around play time between goalies but for the most part, drama free!!
 - We are a bit disappointed that we were not able to have local kids join the association during the season and we should think about a policy for late joiners if the move to NS fad continues.

2020/2021 U15 Final Budget Report

Finances collected:		Expenses:	
Parent Contributions (\$25 each)	\$450.00	Cobras Bag	\$450.00
Overall Total:	\$0.00		

- **U18** – Ed Bowers (Manager: , Head Coach: Robert McDonald): We had a very successful year finishing second place in the league. The younger players we brought up fit in very well and you could not tell the difference between them. We do however still have a couple issues. One with the HNS complaint about Cumberland (have not heard anything back from HNS) and the abuse that coach Robert and team get from south Colchester. It is mostly all verbal with a couple middle fingers thrown in, but it is getting old and we are hoping something can be done about it if it continues next year. There are a couple of parents in particular that come to mind. Ed

Action item: Risk management, Dodie, will follow up on this as we haven’t heard from Hockey NS and we feel it is important to protect our coaches and team.

2020/2021 U18 Final Budget Report

Finances collected:		Expenses:	
Parent Contributions	\$156.00	Year End Trophies	\$170.00
Overall Total:	\$14.00		

Action item: Alan to make sure a meeting must happen with managers for all of our teams to go over their responsibilities and rules around budgets, etc. Budgets must be submitted at the start of the season, mid-season budget and final budget and will be the responsibility of the reps to collect them. Risk management will ask for each of budget three times a year and be ultimately responsible for making sure this is completed by each team.

Adjournment: 949pm

Allan Porter

Motion to adjourn: Dalce

Next executive meeting: will send out via email.

Allan Porter